

Covid 19 School Plan 2021 -2022 Drop Off, Pick Up and Breaktimes

1. Underlying Principles

- The school has a responsibility to make effort to ensure the safety, health and well-being of all members of our school community – children, parents and staff. This plan has been formulated to better ensure that the school can exercise that duty of care.
- It is not possible to eliminate the risk of infection. However, with the co-operation of all members of our school community, it is possible to minimise the risk of the virus being introduced to school and the consequent risk of its spread.
- As well as co-operation, the flexibility and goodwill of all will be required to ensure the plan can be implemented.
- This plan should be read in conjunction with protocols outlined in *Re-Opening DSP Covid 19 Response Plan 15th March 2021* and *Covid 19 Response Plan August 2021*

2. Assumptions

- All children return to school and classes operate within a bubble system.
- For entering, exiting and break times, the school is split into different groups during the school day.
- The day will include 2 x 20 minute breaks to facilitate distanced movement to and from yard.
- Within each class from 3rd to 6th, the children will be further divided into pods, with a distance of 1 metre being maintained between pods as far as possible.
- Hand sanitiser will be available at all entry points and in all class and support rooms.

3. Arrival at school

- Each class should aim to arrive at their allocated time only.
- Each class should line up at their designated point with social distancing observed.
- The class teacher will invite the children to enter the building via their designated entrance point at the appropriate time.
- No adults, other than staff members, should enter the school building or the yard unless invited to do so.
- Messages for teachers can be sent by email or by phoning the school office.
- Adults are encouraged NOT to drive or park beyond Hillcourt Grove as children will be walking (socially distanced as per guidelines) on the footpath and in the turning circle.



Parents of Junior Classes will also need to be able to use this space to social distance when dropping off and collecting.

- Adults are encouraged NOT to congregate in front of or around the school.
- Adults are encouraged not to congregate at neighbours' gates or walls.
- Adults with children in classes from 3rd to 6th are kindly asked to refrain from accompanying their children to school. Children from 3rd to 6th class should be encouraged to walk independently to the school.
 - When coming from the direction of Arnold Grove please encourage your child to walk independently from before Hillcourt Road.
 - When coming from the direction of Sallyglen, please encourage your child to walk independently through Sallyglen.
- If you are invited with your child to enter the school grounds, please adhere to social distance guidelines at all times.
- We ask for co-operation with these times as it will mean that the numbers congregating on school grounds at any one time will be minimised.

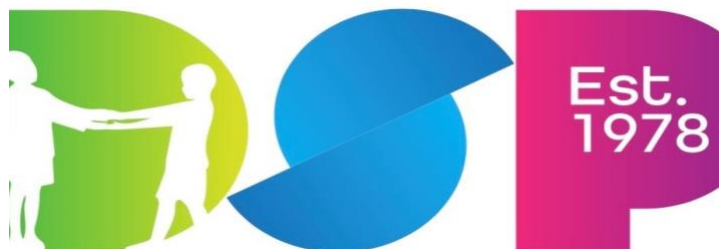
3.1 Specific Class Arrival Times

6th 4th 2nd Senior Infants

Time	Class	Enter through....	Designated line-up area
8.20	6 th Class	Gate 5	Large Basketball court
	4 th Class	Gate 5	Small Basketball court
	2 nd Class	Gate 4	Small yard beside Gate 4
	Senior Infants	Gate 1	Railings by pedestrian gate

5th, 3rd and 1st

Time	Class	Enter through....	Designated line-up area
8.30	5 th Class	Gate 5	Large Basketball court
	3 rd Class	Gate 5	Small Basketball court
	1 st Class	Gate 4	Small yard beside Gate 4



Junior Infants Drop Off Times Wednesday 01.09.2021

Time	Class	Enter through....	Designated line-up area
8:40	Junior Infants (Group 1)	Gate 1, external stairs	Railings by pedestrian gate
8:50	Junior Infants (Group 2)	Gate 1, external stairs	Railings by pedestrian gate

Junior Infants Drop Off Procedures for Groups Wednesday 01.09.2021

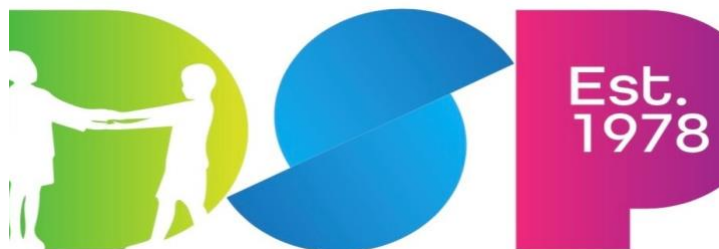
- Junior Infants Groups line up at Gate 1 at designated time where Miriam will greet them.
- Children who are happy to proceed independently from Gate 1 should be encouraged to do so. Members of the Junior Infants Team will bring children to the patio and classroom. Children will be encouraged to wave to parent/guardian from top of external stairs.
- Children who are not ready to proceed independently can wait with their parent/guardian at Gate 1 until the class has gone in. Members of the Junior Infants Team will then be available to help.
- Junior Infants pupils, if travelling from the direction of Arnold Grove, should use the right-hand footpath to reach Gate 1.
- Junior Infants pupils, if travelling from the direction of Sallyglen, should adhere to social distancing guidelines and avoid close contact with any others they may meet. They should enter the school premises at Gate 1.
- Please only arrive at your designated time.

Junior Infants Drop Off Time Whole Class from Thursday 02.09.2021

Time	Class	Enter through....	Designated line-up area
8:30	Junior Infants whole class	Gate 1, external stairs	Railings by pedestrian gate

Junior Infants Drop Off Procedures for Whole Class from Thursday 02.09.2021

- Junior Infants Whole Class line up at Gate 1 at **8:30am** where Miriam will greet them.
- Children who are happy to proceed independently from Gate 1 should be encouraged to do so. Members of the Junior Infants Team will bring children to the patio. Children will be encouraged to wave to parent/guardian from top of external stairs
- Children who are not ready to proceed independently can wait with their parents/guardian at Gate 1 until the class has gone in. Members of the Junior Infants Team will then be available to help.



4. End of School Day Pick Up Procedures

When the school day for that class is over the following arrangements will apply:

Junior Infants Pick Up Whole Class Wednesday 01.09.2021 to Wednesday 08.09.21 (inclu)

Time	Class	Pick Up Area
12.00 midday	Junior Infants whole class	Adults wait outside school by Gate 1

Parent/Guardian/Child-minder wait outside the school in front of Gate 1 at **12:00 midday**. Children will be brought to the top of the external stairs and handed over to parent/guardian/child-minder from there once the class teacher has seen the designated adult.

Please adhere to social distance guidelines at all times.

Junior Infants Pick Up Time from Thursday 09.09.2021 onwards

Time	Class	Pick Up Area
1:10pm	Junior Infants whole class	Adults wait outside school by Gate 1

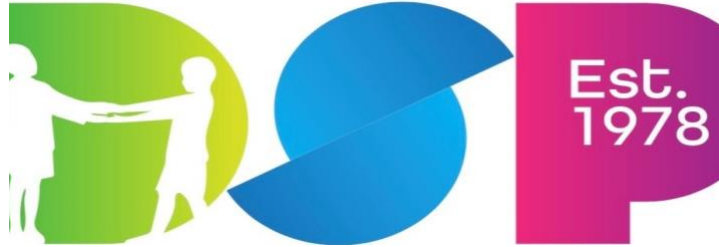
Parent/Guardian/Child-minder wait outside the school in front of Gate 1 at **1.10pm**. Children will be brought to the top of the external stairs and handed over to parent/guardian/child-minder from there once the class teacher has seen the designated adult.

Please adhere to social distance guidelines at all times.

Senior Infants Pick Up Time

Time	Class	Pick Up Area
1.00pm	Senior Infants	Adults wait outside school by Gate 1

Parent/Guardian/Child-minder wait outside the school in front of Gate 1 at **1.00pm**.



Children will be brought to the top of the external stairs and handed over to parent/guardian/child-minder from there once the class teacher has seen the designated adult.

Please adhere to social distance guidelines at all times.

6th, 4th and 2nd

Time	Class	Exit through....
2pm	6 th Class	Gate 2 (walkers) or Gate 4 (cyclists)
	4 th Class	Gate 5
	2 nd Class	Gate 1

5th, 3rd and 1st

Time	Class	Exit through....
2.10pm	5 th Class	Gate 2 (walkers) or Gate 4 (cyclists)
	3 rd Class	Gate 5
	1 st Class	Gate 1

1st and 2nd class Pick Up Procedures

- Adult may wait in front of Gate 1.
- Your child will be brought to the top of the external stairs and handed over to you from there once the class teacher has seen you.
- Please adhere to social distance guidelines at all times.

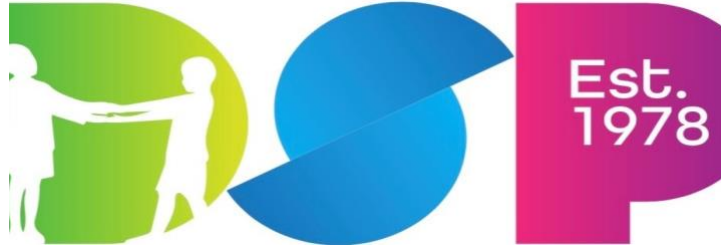
3rd – 6th class

- The class teacher will allow each pod to leave the classroom separately in order to minimise contact.

5. Collection of Children during the School Day

If an adult has to collect a child during the course of the school day, inform the teacher and office by email to info@dspns.ie

- When the adult arrives at the school, they should phone the office to alert the school that they have arrived.
- The adult should wait outside Gate 1.
- The child will be brought from their class to the adult by a member of staff.



6. Break times Covid-19 Protocol

All children will sanitise their hands before eating their lunch and again on their way out to the yard.

Children can use the class sanitation station in their pod groups

or

A staff member may spray their hands with a sanitation spray or gel while they are seated

or
Children may use their own sanitation gel

When eating

- Children should bring their own drinking vessel, spoons etc. They will be asked to place all waste and cutlery straight back into their lunch boxes to take home.
- Children will be encouraged to clean their table and clean their hands after eating and cleaning.
- Children will not share food from home e.g. birthday cake and treats
- A staff member will clean the table after children have eaten. Over time children will be encouraged to clean after themselves.
- A staff member will open and close all doors to minimize unnecessary contact with surfaces in public areas.
- Children will leave the classroom in their pod groups to retrieve their coats and go straight out of the building.
- A staff member will be available in the corridor to ensure children enter and exit the building safely and swiftly.

Break Times

There will be 2 x 20 minute breaks per day for each class.

Classes will be divided into two groups of four classes for break times.

Each group will be assigned their own break time.

Each class will have its own area in the downstairs yard or Sallyglen.

7. Park and Walk – Keep School Gates Safe

Continue the good habits developed last year by parking at a distance from school gates and encouraging children to walk to the gates. Please alert all grandparents, childminders, after-school groups of our Traffic Safety Plan – **keep school gates and neighbours' gates safe.**

Staff will be at the gates to direct children who cycle to school to their class bike parking areas.